

# Title I Equipment Purchases “Look Fors”



Check applicable boxes during your preparation/review as a tool to assist you in the process.

| SPSA/SPSA Modification   | Shopping Cart  |
|--|--|
| <p>Description of the purpose/need for purchasing the technology equipment including:</p> <ul style="list-style-type: none"> <li><input type="checkbox"/> Make/Model</li> <li><input type="checkbox"/> Quantity</li> <li><input type="checkbox"/> Unit Cost (including ancillary charges)                             <ul style="list-style-type: none"> <li><input type="checkbox"/> General Supplies Technology (Under \$500)*</li> <li><input type="checkbox"/> Non-Capitalized Equipment (\$500-\$4,999)*</li> <li><input type="checkbox"/> Capitalized Equipment (\$5,000 or more)**</li> <li><input type="checkbox"/> Ancillary Charges                                     <ul style="list-style-type: none"> <li><input type="checkbox"/> eWaste</li> <li><input type="checkbox"/> Installation/Integration Fees</li> <li><input type="checkbox"/> Warranty</li> <li><input type="checkbox"/> LAUSD Software Bundle</li> <li><input type="checkbox"/> Tax</li> </ul> </li> </ul> </li> <li><input type="checkbox"/> Budget Item Number                             <ul style="list-style-type: none"> <li><input type="checkbox"/> General Supplies Technology (40127)</li> <li><input type="checkbox"/> Non-Capitalized Equipment, Classroom (40124)</li> <li><input type="checkbox"/> Non-Capitalized Equipment, Other (40125)</li> <li><input type="checkbox"/> Capitalized Equipment (60033)**</li> </ul> </li> <li><input type="checkbox"/> Funding Source</li> <li><input type="checkbox"/> Funds budgeted + additional 10% (<math>\leq</math> \$1,000)</li> </ul> | <ul style="list-style-type: none"> <li><input type="checkbox"/> SPSA/SPSA Modification (including evidence of sufficient funding)</li> <li><input type="checkbox"/> Quote (current quote &lt;30 days)</li> <li><input type="checkbox"/> Make/model, quantity, cost match SPSA/SPSA Modification and Quote</li> <li><input type="checkbox"/> Correct Commitment Item                             <ul style="list-style-type: none"> <li><input type="checkbox"/> General Supplies Technology (430001)*</li> <li><input type="checkbox"/> Non-Capitalized Equipment (440001)*</li> <li><input type="checkbox"/> Capitalized Equipment (640001)**</li> <li><input type="checkbox"/> Ancillary Charges under the same commitment item as the equipment                                     <ul style="list-style-type: none"> <li><input type="checkbox"/> eWaste</li> <li><input type="checkbox"/> Installation/Integration Fees</li> <li><input type="checkbox"/> Warranty</li> <li><input type="checkbox"/> LAUSD Software Bundle</li> <li><input type="checkbox"/> Tax</li> </ul> </li> </ul> </li> <li><input type="checkbox"/> The Equipment is not multi-funded with general funds</li> </ul> |

\* Equipment approvals will require FSEP to verify CEI and additional Title I documentation on file.

\*\*Requires CDE approval. Follow guidelines in the Program and Budget Handbook.

| Sample 1*   | Sample 2*   |
|---|---|
| <p><b><u>Chromebooks (General Supplies Technology):</u></b></p> <ul style="list-style-type: none"> <li>-Lenovo 100e AMD Chromebook: <math>\\$188.85 \times 60 = \\$11,331</math></li> <li>-Chrome Service 1YR: <math>\\$24.50 \times 60 = \\$1,470</math></li> <li>-eWaste: <math>\\$4 \times 60 = \\$240</math></li> <li>-Estimated Tax = <math>\\$1,077</math></li> <li>-10% overage for incidental cost = <math>\\$1,000</math> (not to exceed \$1,000)</li> </ul> <p><b>Total Budgeted Amount = \$15,118</b></p> <p><b><u>Macbook (Non-Capitalized Equipment):</u></b></p> <ul style="list-style-type: none"> <li>-16 inch Macbook Pro: <math>\\$1,901.92 \times 2 = \\$3,803.84</math></li> <li>-3yr Apple Care for Schools: <math>\\$379.95 \times 2 = \\$759.90</math></li> <li>-eWaste: <math>\\$5 \times 2 = \\$10</math></li> <li>-LAUSD Software Bundle: <math>\\$115 \times 2 = \\$230</math></li> <li>-Estimated Tax = <math>\\$361.36</math></li> <li>- Purchase Total = <math>\\$5,165.10</math></li> <li>-10% overage for incidental cost = <math>\\$516.51</math></li> </ul> <p><b>Total Budgeted Amount = \$5,682</b></p> | <p><b><u>Chromebooks (General Supplies Technology):</u></b></p> <p>Lenovo 100e AMD Chromebook 2nd Gen: <math>\\$188.85 \times 60 = \\$11,331</math> +<br/> Chrome Service 1YR: <math>\\$24.50 \times 60 = \\$1,470</math> + eWaste: <math>\\$4 \times 60 = \\$240</math><br/> + Estimated Tax = <math>\\$1,077</math> + 10% overage for incidental cost = <math>\\$1,000</math><br/> (not to exceed \$1,000)</p> <p><b>Total Budgeted Amount = \$15,118</b></p> <p><b><u>Macbook (Non-Capitalized Equipment):</u></b></p> <p>16 inch Macbook Pro: <math>\\$1,901.92 \times 2 = \\$3,803.84</math> + 3yr Apple Care<br/> for Schools: <math>\\$379.95 \times 2 = \\$759.90</math> + eWaste: <math>\\$5 \times 2 = \\$10</math> + LAUSD<br/> Software Bundle: <math>\\$115 \times 2 = \\$230</math> + Estimated Tax = <math>\\$361.36</math> +<br/> Purchase Total = <math>\\$5,165.10</math> + 10% overage for incidental cost =<br/> <math>\\$516.51</math></p> <p><b>Total Budgeted Amount = \$5,682</b></p> |

\* The style may vary by Local District but the final totals on the modification should match the quote.